

**BOARD MEETING MINUTES**  
**November 8, 2022**  
**64697 Cook Avenue**  
**Bend, Oregon 97703**

BOARD: Ron Cochran, Jack Farley, Steve Putnam, Carol Shull, Martin Warbington  
STAFF: Chris Schull, April Harris Spath  
ATTORNEY: Mark Reinecke  
GUESTS: Greg Mohnen, Bendt Broderson, Todd Peplin, Patrice Spyrka, Marianne Walker

Chairman Cochran called the regular board meeting to order at 10:37 a.m. and appointed April Harris Spath scribe.

**EXECUTIVE SESSION ANNOUNCEMENT**

At 10:38 a.m. the Board recessed the regular session and entered executive session per:

- ORS 192.660(2)(f): To consider information or records that are exempt from disclosure by law, including written advice from your attorney.
- ORS 192.660(2)(h): To consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.

**RECONVENE**

Following the executive session, the regular session was reconvened at 11:35 a.m.

**APPROVE MINUTES OF OCTOBER 2022 BOARD MEETING**

Director Shull made a motion to approve the minutes of the October 2022 board meeting. Director Putnam seconded the motion and it passed unanimously.

**WATER SUPPLY REPORT**

Manager Schull reviewed the current water supply report and attached graph, which indicated that Crescent Lake was still 8% full and 9 cfs was continuing to be released from Crescent Lake to support the Oregon spotted frog and instream water rights.

**GROUP 6A**

Manager Schull stated that the project is going very well. He is happy with the work that K&E Excavating has done so far, and he expects the remainder of the project to be smooth. They have begun clearing and have made it to Pinehurst Road. Trenching will begin later this week in preparation of the pipe delivery that is scheduled for next week.

**STEIDL DAM**

JAL Construction began the next phase of Steidl Dam Maintenance. Manager Schull stated that the three slide gates that were installed last year are working well.

**YELLOWKNIFE PROPOSAL**

Manager Schull was approached by a Yellowknife representative who submitted a proposal that would involve putting 10-foot antennae on top of the District's office building. They offered compensation of either free internet service or a payment of \$150 a month. The Board discussed the matter and decided it

needed input from our land use attorney to find out if it would even be allowed, given the building is historical. They also felt the amount of compensation being offered was on the low side.

### **NMFS INCIDENTAL TAKE PERMIT**

Vice Chair Farley made a motion authorizing Manager Schull to sign the National Marine Fisheries Service (NMFS) incidental take permit as part of compliance for the Habitat Conservation Plan. Director Putnam seconded the motion and it passed unanimously.

### **PUBLIC COMMENT**

On behalf of Jennifer Bell, a neighboring patron asked questions about the piping project, specifically wanting to know if property owners will be responsible for putting in their own delivery. Manager Schull clarified that her lateral is part of next year's project and that once the lateral has been piped, she will be responsible for connecting to the valve that will be installed as part of the project. He stated that if she has a shared delivery, she can partner with a neighbor. Todd Peplin stated that there is a program available where she can apply for assistance with that connection. TID will also do what they can to assist patrons with the process and/or direct them to outside consultation if needed.

Marianne Walker stated that even with the rotation this past season, she was able to get a third cutting of hay and expressed her appreciation for that.

Director Putnam asked if there is a limit to how much you can borrow for piping with a DEQ Loan. Manager Schull stated that there is no limit to how much you can apply for, however they would need to get a vote from the entire District if the amount is more than a quarter of the District's annual budget.

### **SPECIAL MEETING**

A special board meeting was scheduled for November 14, 2022 to certify the election for Division 1.

### **MOTION TO APPROVE NOVEMBER 2022 VOUCHER LIST**

Director Shull made a motion to approve the November 2022 voucher list. Director Putnam seconded the motion and it passed unanimously.

### **NEXT MEETING DATE**

The date of the next board meeting was set for December 13, 2022 at 10:30 a.m.

### **ADJOURN**

Director Shull made a motion to adjourn the regular board meeting at 12:10 p.m. Director Putnam seconded the motion and it passed unanimously.

**SPECIAL BOARD MEETING MINUTES**  
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STAFF: Chris Schull, April Harris Spath

Chairman Cochran called the special board meeting to order at 12:30 p.m. and appointed April Harris Spath scribe.

**2023 BUDGET REVIEW**

Board members and staff were provided with a copy of the draft budget for 2023. Manager Schull reviewed the budget with the Board and explained the reasoning behind any changes from the previous year.

The following increases to annual assessments were proposed:

- Increase Special Projects \$3 per account.
- Increase Capital Improvements \$10 per account.
- Increase Little Deschutes Loss Study \$1 per account.

The Stop-the-Pipe lawsuit line item was removed for the time being. As discussed before, any unspent funds will be credited back to each water patron's account proportionately once the lawsuit is over.

Oregon Water Resources Department raised their rates for submitting a petition for District Permanent Transfers, so the Water Transfers expense had to be increased to \$4,000.

Chairman Cochran recommended raising Community Outreach to \$25,000.

District fees were reviewed. It was suggested that the equipment hourly rate be increased to \$160/hr. due to increases in fuel, salaries, and equipment maintenance costs. The cost of a title search for water transfers was increased to \$200 due to title companies raising the rate they charge for a title report.

The Board discussed salaries and the cost of living and what they felt was reasonable. The proposed budget included a 7% increase for staff and the Board decided on keeping it at 7%. The District Manager's salary was also discussed. The Board decided on a \$15,000 salary increase in place of the 7% cost of living increase.

A final review and approval of the budget will be done at the next regular board meeting in December.

**ADJOURN**

Director Warbington made a motion to adjourn the special board meeting at 3:00 p.m. Vice Chair Farley seconded the motion and it passed unanimously.