

**BOARD MEETING MINUTES
November 14, 2023
64697 Cook Avenue
Bend, Oregon 97703**

BOARD: Ron Cochran, Martin Warbington, Steve Putnam, Carol Shull, Jack Farley
STAFF: Chris Schull, April Harris Spath

Chairman Cochran called the special board meeting to order at 12:00 p.m. and appointed April Harris Spath scribe.

2024 BUDGET REVIEW

Board members and staff were provided with a copy of the draft budget for 2024. Manager Schull reviewed the budget with the Board and explained the reasoning behind any changes from the previous year.

The following increases to annual assessments were proposed:

- Increase Delivery Charge - \$21 per account
- Increase Operating & Maintenance - \$2 per acre
- Increase Special Projects - \$2 per account, \$1 per acre

System supplies and backhoe/excavator parts were increased. The forklift was sold in 2023 and the budget line for repairs was removed. Most other operating expenses remained the same.

Chairman Cochran asked about health and liability insurance rates. We are under budget for 2023 and he wonders if we could lower those for next year. Office staff explained that we won't know the percentage of increase for liability until January and the percent of change for health benefits won't be released until May 2024.

District fees were reviewed. The cost for water transfers was increased by \$50.

Manager Schull proposed a 3% cost of living increase.

A final review and approval of the budget will be done at the next regular board meeting in December.

ADJOURN

Director Shull made a motion to adjourn the meeting at 1:40 p.m. Vice Chair Warbington seconded the motion and it passed unanimously.